



JEFFERSON LAB EH&S COMMITTEE MEETING
November 12, 2004
9:00 AM - 10:00 AM, ARC Room 333

JEFFERSON LAB EH&S Committee Members:

James Murphy (Chairman)	Robert May
Carter Ficklen	Dennis Skopik
Mark Waite for John Kelly	Sandy Prior

JEFFERSON LAB EH&S Committee Advisors:

Bruce Ullman	Erik Abkemeier
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Other Representatives:

Christina Krasche	Hugh Williams
Bert Manzlak	Mark Waite

1. Agenda item No. 9. - LTT Equipment Specific Procedures. (5 minutes) - Eric Hanson, will be rescheduled for at the next meeting.
2. Extension Cord Safety Hint - Jim Murphy showed how preformed pipe insulation could be used to protect an extension cord if it is necessary to run the cord through a doorway. This safety suggestion came out of one of the group safety meetings held in response to the SLAC electrical accident. Remember though that extension cords should only be used on a temporary basis, not as a substitute for permanent outlets.
3. During a safety walkthrough, representatives from the DOE Site Office discovered several non-functioning emergency lights located within Steve Suhring's area of responsibility. Steve has been informed of their locations and is fixing the problem. It is recommended that all emergency lighting be tested regularly and added to the Safety Warden's inspection list.
4. Mark Waite has received comments, recommendations, and concern reports regarding gas cylinder safety on-site. He has asked JEHSC to consider the issue and advise him as to appropriate action. Bert Manzlak volunteered to chair this investigation team. Patty Hunt from the Accelerator Division and John Kelly from the Administration Division will complete the team. The team is asked to report back to the JEHSC with recommendations during the January JEHSC meeting.
5. In response to the recent electrical accident at SLAC, the Electrical Safety Subcommittee (ESS) recommended the following immediate policy changes:

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- a. **Mode 3** work at JLAB is prohibited unless accompanied by a task-specific permit approved by the Lab Director.
- b. **Mode 2** work at JLAB is only permitted with work-control documents, approved by AD, and which provide guidance for procedures, PPE, etc. Supervisors interpret guidance for specific applications and approve tasks.

Christoph Leemann has agreed to these changes for the immediate term. He also wants criteria that he and the ADs could use in deciding whether or not to approve work. In addition the ESS is looking at special situations, *e.g.*, HVAC or elevator service personnel who have their own well-defined work practices, the need to perform testing to verify lockout, *etc.*

6. Bruce Ullman summarized impending changes to ITP management. Aspen will soon become fully operational for supervisors to use in constructing and monitoring ITPs. Bruce provided a brief demonstration of the new system. You can find a training tutorial at:
http://www.jlab.org/div_dept/train/aspenn_training_tutorials/aspenn_training_tutorials.html.
7. Five new AEDS have been installed. The manufacturer recommends that these units be monitored daily and that they receive monthly maintenance checks. Theodore McGuckin will do the monthly checks. Medical Services will recommend a solution for daily monitoring. Security personnel and safety wardens were mentioned as possibilities.
8. Bob May discussed "golf cart" safety. A recent injury at PNNL involved the use of a modified "golf cart." Facilities Management has sent owners of carts a questionnaire regarding the safety features currently on their carts. Bob will review the feedback from this questionnaire and, if necessary, recommend re-installation of safety features. JEHSC will revisit this topic after Bob's review.