

**JEFFERSON LAB
FLY AMERICA ACT WAIVER CHECKLIST**

Traveler: _____, Destination

Dates of Travel: _____ thru _____, Trip #

(To assist in determining qualification for a waiver of the restrictions of the Fly America Act under 41 CFR Part 301-10, check the applicable statement(s) below.

_____ Foreign air travel on a non-U.S. air carrier is financed by U.S. Government, or will be claimed as costs under an award. *(If you do not check this block, the restrictions of the Fly America Act do not apply. Check at least one of the statements below to qualify for a waiver of the restrictions of the Fly America Act.)*

_____ Use of foreign air carrier is a matter of necessity because of: *(Must check one below)*

_____ U.S. flag air carrier cannot provide the air transportation needed, e.g.

_____ Use of foreign air carrier is necessary for medical reasons.

_____ Use of foreign air carrier is required to avoid unreasonable risk to traveler's safety. *(See 41 CFR 301-10.138(b)(2) for supporting evidence needed)*

_____ Seat on U.S. air carrier in authorized class of service is unavailable, seat on foreign air carrier in authorized class of service is available.

_____ Other. *(Provide detailed explanation.)*

_____ Use of U.S. flag air carrier will not accomplish the Department's mission. *(Provide detailed justification)*

_____ Bilateral or multilateral air transportation agreement. U.S. is a party and Dept. of Transportation determines agreement meets requirements of Fly America Act.

_____ No U.S. flag air carrier provides service on a particular leg of your route *(can only use foreign air carrier to or from the nearest interchange point to connect with a U.S. carrier).*

_____ A U.S. flag air carrier involuntarily reroutes traveler on a foreign air carrier.

_____ Service on a foreign air carrier is three hours or less, and use of U.S. flag air carrier doubles en route travel time.

_____ Air travel is between the U.S. and another country and use of a U.S. carrier on a nonstop flight extends travel time by 24 hours or more.

_____ Any other air travel. *(You must check at least one of the following statements to qualify for a waiver of the Fly America Act restrictions in this section)*

_____ Use of a U.S. carrier increases the number of aircraft changes outside the U.S. by 2 or more.

_____ Use of a U.S. carrier extends travel time by 6 hours or more.

_____ Use of a U.S. carrier requires a connecting time of 4 hours or more at an overseas interchange point.

Remember, you must use a U.S. flag air carrier on every portion of the route where it provides service unless you qualify for a waiver.

Return this form to Carol Kinsey-O'Neal to get authorization. If granted she will contact Nicholas Travel and authorize the use of a foreign carrier.